



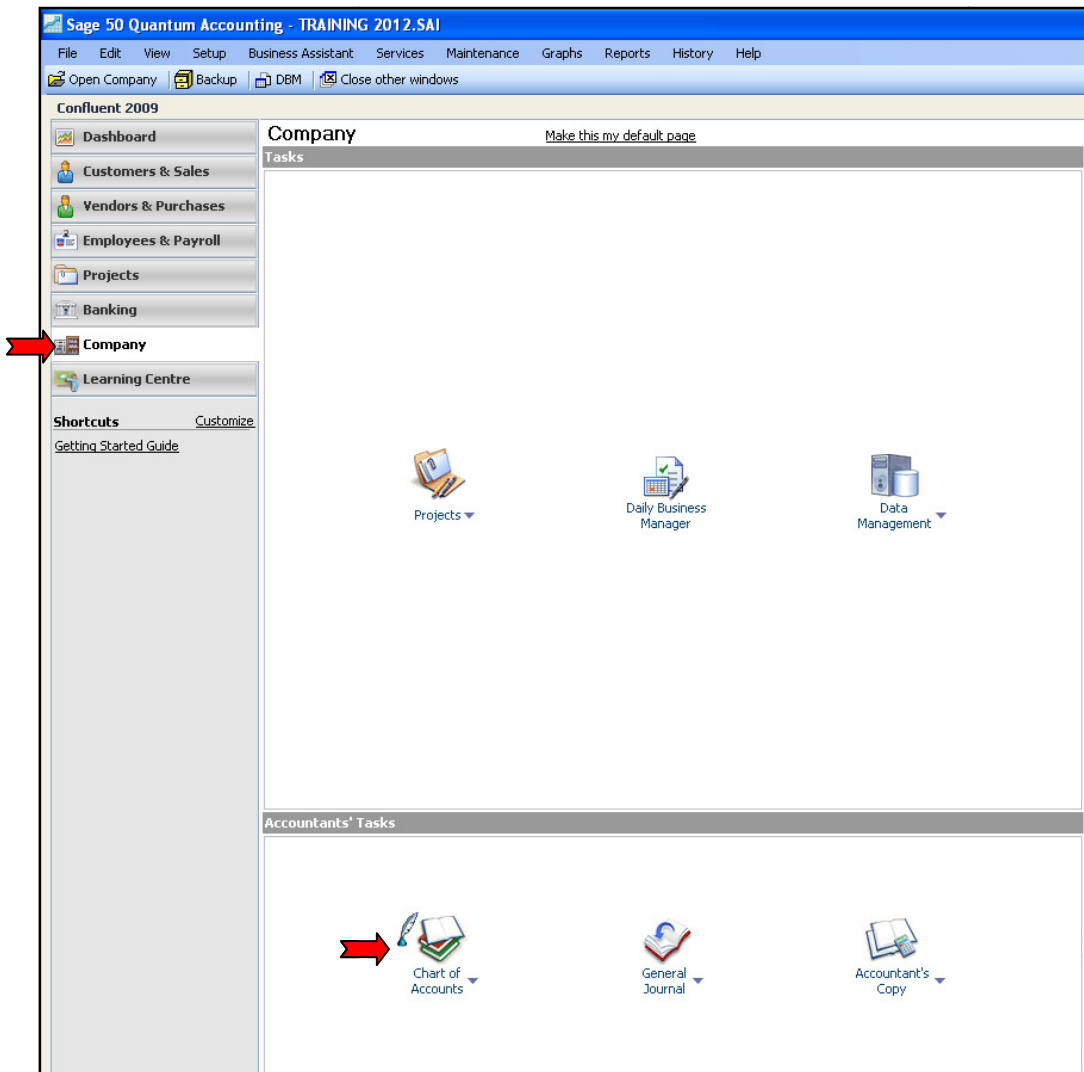
Foursquare Gospel Church of Canada

## 6.05 Budgeting

The yearly budget of the church can be entered into Sage Accounting for comparative statements.

### Under Company:

- Double Click on Chart of Accounts



## The Accounts window will appear:

- Double click on the account to enter budget figures

Accounts

File Edit View Transactions Reports Help

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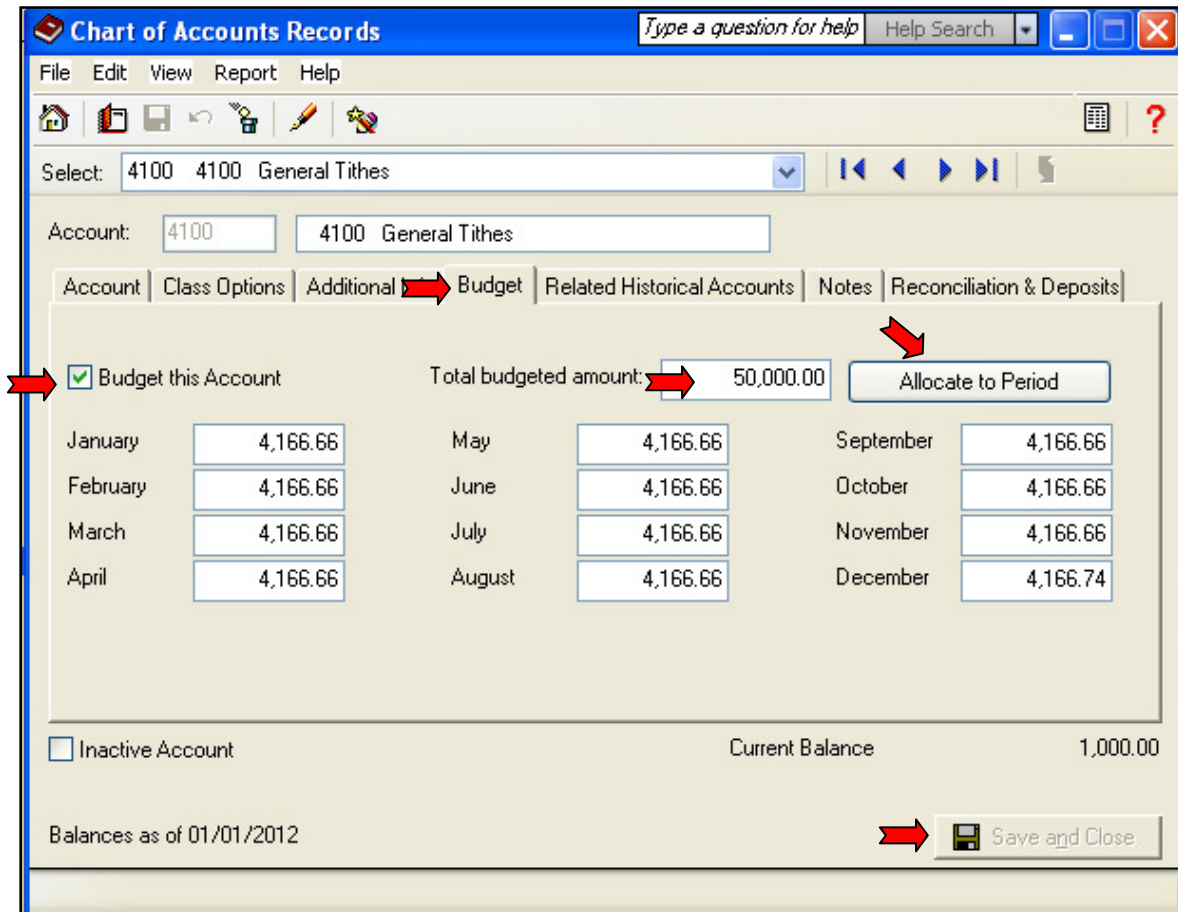
Balances are as of the latest transaction date

			Type	Balance	
	<b>2600</b>	<b>2600</b>	<b>Long Term Liabilities</b>	<b>H</b>	
	2630	2630	Mortgage Payable	G	0.00
	<b>2700</b>	<b>2700</b>	<b>Total Long Term Liability</b>	<b>T</b>	<b>0.00</b>
<b>EQUITY</b>					
	<b>3500</b>	<b>3500</b>	<b>Total Church Equity</b>	<b>H</b>	
	3560	3560	Retained Earnings - Prev	G	0.00
	3600	3600	Current Earnings	X	-479.22
	<b>3700</b>	<b>3700</b>	<b>Total Church Equity</b>	<b>T</b>	<b>-479.22</b>
<b>REVENUE</b>					
	<b>4000</b>	<b>4000</b>	<b>Received Offerings</b>	<b>H</b>	
	4100	4100	General Tithes	A	1,000.00
	4101	4101	Tithe - Sunday School	A	0.00
	4109	4109	Total Tithe Income	S	1,000.00
	4110	4110	Special - Sound System	A	0.00
	4119	4119	Total Special Offerings	S	0.00
	4200	4200	Foursquare Missions	G	0.00
	4300	4300	Missions Des. Foursquare	A	0.00
	4309	4309	Total Missions Des. Faq	S	0.00
	4310	4310	Missions Des. Other	A	0.00
	4329	4329	Total Missions Des. Other	S	0.00
	4400	4400	Ministry Offerings	A	0.00
	4401	4401	Youth Ministry	A	250.00
	4402	4402	Benevolence Ministry	A	0.00
	4449	4449	Total Ministry Offerings	S	250.00
	4450	4450	Project Offerings	G	0.00
	<b>4500</b>	<b>4500</b>	<b>Total Received [4500]</b>	<b>T</b>	<b>1,250.00</b>
	<b>4600</b>	<b>4600</b>	<b>Non-Received Income</b>	<b>H</b>	
	4650	4650	Church Support [4510]	G	0.00

Double-click to display the record.

Confluent 2009

The Chart of Accounts Records for the selected account will appear:



**Click on Budget Tab:**

- Check the Budget this Account
- **Total budgeted amount:** enter budget total for year
  - o Click on Allocate to Period to distribute the total over the 12 months
  - o OR, enter the budgeted amounts for each month if different.
    - Save and close
      - Repeat this process for each budgeted account